

## GRAIN ELEVATOR RESERVATION POLICY

- A refundable security deposit of \$100.00 is due at the time of making your reservation (see cancelation policy). The deposit is a separate fee and not applied towards rental fees. Failure to pay the deposit in the time specified could result in cancellation of the reservation. The deposit will be refunded within four to six weeks if the facility and surrounding grounds are left in proper condition and time limits are to be adhered to as well as no other Parks Rules and Regulations are broken.
- All rental fees are due in full at the time of making your reservation.
  - Fee schedule: Rental time **must** include set-up and tear-down
    - \$125.00 for the first 3-hours
    - \$30.00 for each additional hour
    - Maximum daily rental fee of \$250
  - **CANCELLATION POLICY** – The security deposit is non-refundable if reservation is canceled at any time for any reason. The rental fee will be returned if canceled before 1 month prior to your event otherwise any later cancelation will result in 100% forfeiture of the rental fee.
- Building capacity: 80 – first floor only.
- Cleaning supplies are located on the north wall.
- No kitchen facilities are provided.
- Tables and chairs are provided upon request for 60 people. There are 12 eight foot tables.
- Electricity is provided. A small furnace provides heat for the winter months.
- No restrooms November-May.

