
**Portage Senior Citizens Advisory Board Meeting Minutes
June 17, 2015**

Board Present: Ali Arif, Youth Participant, Mary Maisto, Ruth Ann Meyer, Gloria Padilla-Carlson, Mary Lou Petrulio, Trudy Riker, Art Roberts, and Bill Wieringa

Absent Excused: Pat Berninger, Monifa Jumanne, Ann Perkins, and Michael E. Martin

Staff: Kimberly Phillips, Senior Citizen Services Manager, Kendall Klingelsmith, Parks, Recreation & Senior Citizen Services Director, and Jerry Phelps, WMU Intern

Vice -Chairperson Mary Maisto called the meeting to order at 2:30 p.m. Mary introduced and greeted Ali, the new youth participant, and board members introduced themselves.

Gloria mentioned one correction to the minutes. It was moved by Bill and seconded by Art that the minutes be approved as corrected. The minutes were unanimously approved.

Items for Information

- **Management Report for May** (Kim)
 - Total event sign-ins: 2390
 - Active memberships: 1287
 - Volunteer hours: 2264Program highlights in May included a Mother's and Father's Day lunch, "Something to Sing about Lunch", and the Friends of the PSC golf scramble on May 18. Sixty-eight golfers participated. Two trips were conducted during May. Kim reported on efforts to reconnect with lifetime members and facility updates such as landscape items at the entrance and plantings within the parking lot.
- **Wellness** (Gloria) Presentations on various health topics are being provided by Bronson in June. These are described in our PSC newsletter.
- **Travel** (Trudy and Art) – The "On the Go Mystery" trip and "Talley's Follies" were well received. Trips for the next months are filling up quickly.
- **Friends of PSC** (Trudy) – Evaluation of the golf outing such as liability insurance, location and number of rounds were discussed. The event raised approximately \$7000 dollars. Kim requested \$35,000 funding from the Friends and it was approved for the end of the 2015 fiscal year. The Friends will schedule a long range planning meeting date soon.
- **Current Legislation Regarding Seniors** (Ruth Ann) –Reminder of the transportation "Transit Millage" August 4 special election.
- **Report on Older Michigianians Day** (Gloria/Jerry)

Gloria and Jerry attended the meeting held in Lansing June 2. Jerry distributed "Issues to Follow in 2015" prepared by KCASI. They were able to visit with the local

legislators. However, the loud speaker system was not the best so some information could not be heard. Both expressed the increased knowledge obtained at this event.

- **Report on the Safe, Sound and Secure Meeting, June 16th (Jerry/Bill)**
This half day conference presented by Kalamazoo County Elder Abuse Coalition provided much insight on the tasks for providing accurate information as to how to deal with abuse, scams and understanding the legal implications for home and/or nursing care. Jerry and Bill appreciated the update on ombudsman status for individuals.

Old Business

- Bill explained some proposed changes in wording from the Complaint Resolution and Appeal Procedure located in the PSC membership manual. Kim distributed copies of the current procedure. We had discussion regarding wording and clarification of content. It was expressed that differences in submitting complaints for personnel matters needs to be distinguished from program and facility concerns. Kim will draft a proposal for changes that will address this concern and provide it in email to board members. We need to respond to Kim's draft prior to next meeting so she can prepare a recommended proposal for approval at our July meeting. Following board consensus the procedure will require review and approval by city management.
- Review of Article IV of the Senior Citizens Advisory Board Rules of Operation was read by Kim. This was provided as a refresher on our duties.
- Reaccreditation update (Kim) The national office sent the latest forms, etc. Kim stated that the notebooks are ready for various committees. Also a tentative plan is to have the 30 some volunteers meet in July. A post card will be sent as a reminder to those individuals.

New Business

- Next meeting Judy Sivak, chair of Area Agency on Aging, will address the current activities in the county, state and nation related to senior citizens issues.
- Trudy asked about the proposed presentation by Monifa Jumanne. A date for the presentation has not been set at this time.

Activity Reminders (Kim)

June 25 (Thursday) 10 a.m. Coffee with Public Safety and July 15 (Wed) Painting on Canvas. Jerry mentioned that August 21 (Wed) is national Senior Citizens Day. Plans are being made for special events at PSC on that day.

Advisory Board Comments: Art Roberts reminded about the August 17 KCASI meeting regarding "Social Security is 80." Gloria suggested that a display in the lobby of the current board members be considered. She informed us of a "Day of the Dead" event which will occur in November. She is working with staff to plan that event. Kim and Gloria also mentioned a possible presentation on human trafficking which may occur at PSC. Jerry/Bill had several suggestions for future programs related to the recent conference on "Safe, Sound and Secure". Example: Timing of the event in early evening. Kim mentioned some activities as the result of the recent survey –planning for intergenerational activities, evening events to accommodate all age groups, and evening meals once a month.

Jerry Phelps will be ending his internship on June 26. Thank you Jerry for all you do/did for the Portage Senior Center.

Citizen Comments: None

The meeting was adjourned at 3:45 p.m.

The next Advisory Board meeting will be held July 15 at 2:30 p.m. at the Senior Center.

Submitted by Ruth Ann Meyer