

Senior Citizens/Portage Senior Center Advisory Board Meeting Minutes

June 20, 2012

Board Present: Patricia Berninger, Jim Hoppe, Kitu Komya, Mary Maisto, Ruth Ann Meyer, Ruth Michelhaugh, Nic OpreSCO, Ann Perkins, Mary Lou Petrulio, Trudy Riker, and Art Roberts, and Larry Smith

Absent Excused: None

Staff: Jill Hess, Deputy Director

Guests: Georganne Oldenburg, Friends Volunteer/Liaison and Janie Williams, PSC intern

Chairperson Ruth Ann Meyer called the meeting to order at 2:30 p.m. May minutes were reviewed and one clarification was requested by Ruth Ann. Ann moved to approve amended minutes and Pat seconded. Minutes were approved as amended.

Introductions

Jill introduced Janie Williams who has been working as an intern at PSC. She attends KVCC in an administrative assistant program. Janie has been very helpful by compiling data on attendance and assisting with other tasks. Board members introduced themselves also.

Management May Report – Jill

- Participation and outreach activities for May totaled 4263.
- Total active memberships for May were at 1702.
- Volunteer hours totaled 3075. Jill announced that Terri Drafta, PSC Volunteer Coordinator, has turned in her resignation and will be leaving by July 3. We are very grateful for her years of service at PSC. A job posting for her replacement will be issued.
- A successful “Bits of Business” event was held on May 31, with nearly \$1000 raised. We hope to include a broader range of businesses in future events.
- Revenue from the May 14 PSC Golf Scramble was approximately \$7000. An exact amount of income gained will be forthcoming.
- Jill provided a draft letter for a grant proposal to be submitted by the Friends of PSC to the Irving S. Gilmore Foundation. She requested comments on the letter. The grant would support the purchase of the MySeniorCenter™ computer-based management system.
- The board is encouraged to participate in the August 11 “Get Active” event at Ramona Park. See information in the Portager. Mary suggested that we have a PSC booth at the event to publicize ways for seniors to stay active.

Wellness – Ruth

The PSC Wellness Committee and other interested partners, such as personnel from Bronson, met on June 15. Ruth provided a summary of the discussion which identified areas of focus including education, medications, healthcare system, and healthy eating. Another handout provided a list of current wellness/fitness programs at PSC which was compiled by our intern, Janie.

Travel – Art

Five day trips and one extended trip will take place in June. A few spots are left on the mini-bus for the play “Pal Joey” at the Barn Theatre. A full bus went to the Cubs/Tigers game on June 14. A few day trips in July still need more travelers.

Friends of PSC Updates – Georganne

Georganne stated that topics discussed at the most recent Friends board meeting included the new PSC data system, fundraising, and budget review. A separate meeting will be conducted by the Friends board to review their planning process for the spring golf scramble. A half-day retreat is also planned to discuss the structure of the board and fundraising. It was noted that some fundraising is planned by PSC personnel, in addition to efforts by the Friends. The Holiday Bake Sale and Bazaar, previously planned by PSC, will become a Friends fundraiser. Georganne volunteered to coordinate the event. Jill reported that preliminary plans have begun for a “Not So Old Folk Festival” at the Hayloft in October. Tom McCoy has volunteered his singing talent for the festival.

Portage Community Center (PCC) – Art

Art reported that a Wine and Cheese fundraiser will be held at the Beacon Club on June 21. He also informed us there are several openings on the PCC board.

Youth Advisory Board Member – Kitu

Kitu informed us that a recent Movie Night at Celery Flats had 150 attendees for a Harry Potter movie. The Youth Advisory Board has been involved in the planning of the “Get Active” event on Aug. 11. Kitu’s term on the Senior Citizen (PSC) Advisory Board is expiring, but she will continue on the Youth Advisory Board. Audrey Searing has been appointed to replace Kitu on the Senior Citizen Advisory Board starting on July 1.

Old Business –

Data Management System –Jill plans to target early September for our visit to a senior center in the Lansing area to observe their use of the MySeniorCenter™ software.

New Business

New 2012-2013 Goals –Discussion took place regarding opportunities for achieving goals 4, 5, and 6. Jill captured notes on a white board.

Next meeting: We will review all input regarding board suggestions for achieving goals 1-6.

Advisory Board Comments:

- Larry inquired if the board has a city liaison (in addition to Jill Hess). Ruth Ann will follow up.
- Art volunteered to attend the July new member orientation on behalf of the board.

Citizen Comments: None

The meeting was adjourned at 4:25 p.m.

The next Advisory Board meeting will be held July 18 at 2:30 p.m. at the Senior Center.

Submitted by Mary Maisto, Secretary