

Senior Citizens Advisory Board Meeting Minutes

November 14, 2012

Board Present: Patricia Berninger, Jim Hoppe, Monifa Jumanne, Mary Maisto, Ruth Michelhaugh, Mary Lou Petruccio, Trudy Riker, Art Roberts, and Larry Smith

Absent Excused: Ruth Ann Meyer, Ann Perkins, and Audrey Searing

Staff: Jill Hess, Deputy Director, Denita Demler, PSC Program Coordinator, and Jan Gates, PSC Administrative Assistant

Guests: None

Chairperson Larry Smith called the meeting to order at 3:00 p.m. Art moved that the October minutes be approved as written. Jim supported the motion and it was passed by the board. We held a brief meeting prior to commencing our scheduled webinar to learn about the MySeniorCenter™ software.

Management October Report – Jill

- Participation and outreach activities for October totaled 3773.
- Total active memberships for October were at 1788, with 18 new members and 76 renewals.
- Volunteer hours totaled 1688.
- Fundraising – Jill expressed gratitude for all those involved with the Shindig at the Hayloft which raised \$3000 for the senior center.

Items for Information

- PCC Report (Art) – New officers have been appointed to the PCC board. A yearly review covering July 1 through June 30 was presented in October.
- Friends of PSC – Larry and Ruth attended the November 13 Friends retreat. Information will be provided at our December meeting.

Webinar

The MySeniorCenter™ software supplier provided information about the use of this management and reporting system which has been purchased for PSC. Staff and board members were able to interact via conference call to have questions answered. Steps for sign-in were demonstrated. We were shown how phone messages can be recorded and automatically sent via the software to a particular list of names whose phone numbers are in the system. Many features were explained including fields that are customizable, security, statistics, and search capabilities.

Advisory Board Comments: Larry reported that the City Council approved 2012-2013 goals for the Senior Citizen Advisory Board. A few revisions were made by Council. We will be given copies of the revised goals.

Citizen Comments: None

The meeting was adjourned at 4:20 p.m.

The next Advisory Board meeting will be held December 19 at 2:30 p.m. at the Senior Center.

Submitted by Mary Maisto, Secretary