

Portage Park Board Meeting Minutes

January 11, 2023

Board Present: Tara Gish - Chair, Dawn Smith - Vice Chair, Elanor Riley - Secretary, Angelique McGuire - Treasurer, Kandarp Patel, Charles Mosser, Tim Young, Jen Gomes

Board Absent (Excused): Dustin Black

Board Absent (Unexcused):

Guests: Kathleen Hoyle - Director of Parks, Recreation, and Senior Center Services

Meeting was called to order at 6:41 PM by Chair Gish

I. INTRODUCTION OF GUESTS

1. No Guests Present

II. APPROVAL OF AGENDA

1. Motion to approve by Riley
2. Second by Smith
3. Motion passes

III. APPROVAL OF DECEMBER PARK BOARD MEETING MINUTES

1. Motion to approve by Young
2. Second by Gomes
3. Motion passes

IV. NEW BUSINESS

1. Financial Report - McGuire
 - a. No changes since prior meeting
2. Park Department Report - Hoyle
 - a. January 24 bids open for East Central Trail and Lakeview Park renovation
 - b. RFP out for Softball coordinator
 - c. ~3,000 attendees at Traditional Holiday
 - d. ~1,000 attendees at Traditional Market
 - e. ~350 letters to Santa
 - f. Ramping up for Spring / Summer activities and events
3. Bicycle Advisory Committee Update - Black
 - a. Nothing to report at this time
4. Portage Arts Committee Update - Gish
 - a. Has not met since last Park Board meeting
 - b. Liaison Assignment
 - i. Jen Gomes assigned
5. Youth Advisory Committee Update - YAC Representative
 - a. Not present to provide report
6. Portage Parks Foundation Report - Gish

- a. Oktoberfest planning meetings are being organized to plan that event for the foundation
- b. Amazon Smile Program Fundraising
- 7. Individual Park Reports
 - a. Patel asked about the ice rink at Millenium park. Hoyle reports there is a part required to repair the cooling system. Will need to be received and then installed before functionality. Questions about the quality of operation since the system has been idle for several years
- 8. 2023 Recreation & Open Space Plan Letter of Support - Gish
 - a. Motion by Riley
 - b. Second by Mosser
 - c. Motion passes
- 9. Spark Grant Letter of Support - Gish
 - a. Motion by Smith
 - b. Second by Mosser
 - c. Motion passes
- 10. 2023 Calendar of Events - Gish
 - a. Board members reviewed calendar of events
 - b. Event assignments for board members
 - c. Motion to approve calendar of events and assignments by Riley
 - d. Second by Young
 - e. Motion passes
- 11. Garlic Mustard Pull Contest Funding Request \$475 - Hoyle
 - a. Motion to fund by Young
 - b. Second by Smith
 - c. Motion passes
- 12. 2023 Meeting Schedule Approval - Gish
 - a. Motion to approve by Smith
 - b. Second by Riley
 - c. Motion passes

V. SUMMARY ACTIVITY

- 1. Board members reviewed summary activity

VI. COMMENTS FROM BOARD MEMBERS

- 1. Mr. Krispy is doing fun photo opportunities

Meeting adjourned at 7:21pm

Next meeting is on February 1, 2023 at Portage Parks and Recreation

Respectfully Submitted,

Elanor Riley
Park Board Secretary