

Environmental Board Meeting Minutes

3.10.21 Meeting

Join by phone

1-415-655-0002 US Toll
Enter Meeting Number: 180 926 1275

Join from an internet connection

www.webex.com
Click "Join A Meeting"
Enter the Meeting Number: 180 926 1275
Fill in the required user information
Enter Event Password: Portage21
Click "Join Now"

Call to Order:

--Meeting called to order at 7:00pm.

--Due to COVID 19, all members participated remotely.

--Members Present: Thomas Shaffer, Deirdre Courtney, Chelsea Huber, Joe Chamberlin, Andy Keeler, Grace Freed (Youth Advisory), Assistant City Engineer Jamie Harmon (ex officio)

--Prior meeting minutes approved.

Welcome/Guests:

--Grace Freed briefly discussed Green-A-Thon preparations by the Youth Advisory Council

-Will have an introduction to this year's Farmer's Market.

-Event is 4/25 from 11:00-3:00

Joint Mosquito Meeting/MSU Scientists Update:

--Andy stated he reached out to MSU but has not heard back yet.

--Issue will be tabled for now.

Proper Mementos of Thanks/Fundraising:

--Chair sent around a gift idea for Council members regarding the Climate Change Resolution.

--Member opinions differed on what was appropriate as a thank-you.

--Issue wasn't fully resolved as to how the Board, as a whole, would proceed.

--Jaime to check on fundraising options and past practices of other boards.

Green-A-Thon:

- Board discussed preparing for this event at length including acquiring sponsorships.
- April 25 from 11-3:
 - Early set-up and morning shift: Thomas, Andy, Deirdre
 - Afternoon shift: Joe and Chelsea
- Considered a working meeting next month depending on how much we get done with getting the two display boards ready.
- Have to fill sixteen (16) 11"x17" rectangular areas to cover both boards, but without making it look too crowded. Assigned the below topics to the designated members:
 - 1 – Climate Resolution: **Jaime** to resend to **Joe**
 - 2 – Garlic Mustard Recipes: **Thomas**
 - 3 – Invasive Species: **Chelsea**, and coordinate with **Jerry**
 - 4 – Mosquito Prevention: **Lauren** (Jamie will send you the mosquito article that was previously in the Portager to use for information)
 - 5 – Pollinators: **Joe**
 - 6 – Recycling: **Loren** (Joe will send you recycling information to use)
- Also will have the recycle examples that Jerry normally brings.
- Jaime to print and have ready:
 - Garlic Mustard Pull dates
 - Notify me info
 - Sign-up sheets (have clean pen vs dirty pen cups)
- Discussed soliciting raffle items – each member should call local businesses prior to next meeting.
 - Joe: Earthfare, Freshtime
 - Thomas: Blain's, Hardings, Meijer
- Board members also discussed meeting one week prior to the April meeting to make sure boards are done timely.

TO-DO for next meeting and before:

- Get submissions in to Joe for each member's Green-A-Thon topic above.
- Call businesses for raffle items.
- Jamie to print and provide garlic mustard pull dates, notify me info, sign-up sheets.

Motion to adjourn; approved:

- Meeting ended at 9:05 p.m.

/s/ Portage Environmental Board