

# CITY OF PORTAGE PLANNING COMMISSION

**Thursday, March 16, 2023**  
**7:00 PM Portage**  
**Portage City Hall Conference Room 1**

The City of Portage Planning Commission meeting of March 16, 2023, was called to order by Chair Corradini at 7:00 p.m.

## **IN ATTENDANCE**

- Pat McGinnis, City Manager
- Biqi Zhao, Deputy Director of Planning and Zoning
- Eric Feldt, Senior City Planner

## **ROLL CALL**

Mr. Feldt called the roll: Chairman Corradini (yes); Vice Chair Joshi (no); Fries (yes); Pezzoli (yes); Baldwin (yes); Adams (no); Youngs (yes); Kasper (yes); and Freiman (yes).

Motion by Commissioner Baldwin, seconded by Commissioner Kasper to excuse Commissioner Adams and Vice Chair Joshi. Motion carried 7-0.

## **APPROVAL OF MINUTES**

1. Minutes dated March 2, 2023.  
Chair Corradini and Commissioner Freiman indicated two minor revisions to the minutes. Motion by Commissioner Pezzoli, seconded by Commissioner Baldwin to approve the March 2, 2023, Planning Commission Meeting Minutes with corrections. Motion carried 7-0.

## **PUBLIC HEARINGS**

None.

## **SITE/FINAL PLANS**

None.

## **NEW BUSINESS**

1. 2023-2029 Capital Improvement Program (CIP)

Pat McGinnis, City Manager, presented the 2023-2029 CIP, showed the City of Portage 'OpenGov' website where the CIP is provided, and explained the overall map and format of the CIP items. He indicated that staff is requesting the receiving of the CIP by the Planning Commission for City Council consideration. Mr. McGinnis welcomed any questions of the Planning Commission.

Commissioner Kasper asked about transparency of any grants which may help fund CIP items, any preference of using local vendors to accomplish CIP items, and use of sustainable products and standards for CIP projects.

Mr. McGinnis indicated that grants should be listed within the OpenGov website. He indicated that he would provide the other information.

Various Commissioners asked about certain project updates and completion. Mr. McGinnis and staff provided responses.

Various Commissioners encouraged staff to expand public notice and engagement of the CIP to the public, and to utilize modern technology, such as social media, QR codes, etc., to reach a broader population.

Chair Corradini motioned, seconded by Commissioner Kasper, that the Planning Commission received the City of Portage 2023-2029 Capital Improvement Program. Motion carried 7-0.

### **OLD BUSINESS**

None.

### **STATEMENT OF CITIZENS**

None.

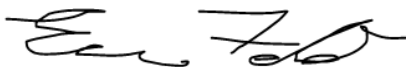
### **STATEMENT OF COMMISSIONERS/ STAFF**

Ms. Zhao reminded the Commission about the City's Master Plan Planning Commission workshop on Monday, March 20<sup>th</sup> at 4:00pm, and Community Visioning Workshop at 5:30pm, at the Portage Zhang Senior Center.

### **ADJOURNMENT**

There being no further business to come before the Commission, Chair Corradini adjourned the meeting at 8:21 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eric Feldt". The signature is written in a cursive, flowing style.

Eric Feldt, AICP, CFM  
Senior City Planner