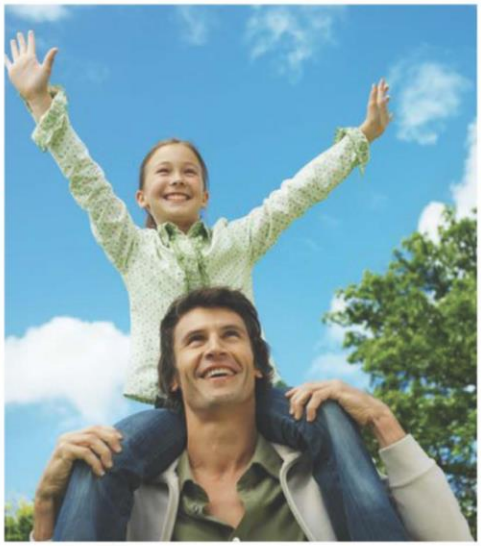
PORTAGE
A Natural Place to Move

2020-2021 Annual Action Plan

Portage CDBG Program



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In May 2016, the City of Portage updated its five-year Consolidated Plan for the Community Development Block Grant (CDBG) Program. The City of Portage CDBG Program is funded by an annual entitlement grant awarded to the community by the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan is designed to help local jurisdictions assess affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions in regards to the use of CDBG entitlement grant funds and other resources available within the community.

The consolidated planning process must be completed every five years and is implemented through Annual Action Plans. Grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).

Based on the findings of the Needs Assessment and Market Analysis, as well as citizen input, the *2016-2020 Consolidated Plan* identifies priority needs and goals to address identified community needs, as well as anticipated financial resources available to the community. The *2020-21 Annual Action Plan* provides specific goals and CDBG Program project activities for implementation over the next program year, which are consistent with the Consolidated Plan.

2. Summarize the objectives and outcomes identified in the Plan

The *2016-2020 Consolidated Plan* and *2020-21 Annual Action Plan* identify several objectives and outcomes in the areas of affordable housing, neighborhood improvement, community development needs within low-moderate income neighborhoods and the provision of public services to low-income households. Section 7 of the Executive Summary provides a detailed explanation of these objectives and outcomes.

3. Evaluation of past performance

As noted above, the Consolidated Plan includes an Annual Action Plan element and a Consolidated Annual Performance and Evaluation Report (CAPER). The City of Portage has consistently received favorable reviews from HUD in regard to past performance, and has demonstrated that it has the capacity to implement key inter-related programs in a timely and efficient manner consistent with HUD-approved Consolidated Plans and Annual Action Plans.

4. Summary of Citizen Participation Process and consultation process

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The City of Portage encouraged participation utilizing several methods including notification via e-mails, advertising public meetings and public hearings via publication in the local newspaper, and on the city web site, and through the monthly municipal newsletter, the PORTAGER.

5. Summary of public comments

A summary of public comments is provided in the Appendix.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were received that were not accepted or considered.

7. Summary

The City of Portage anticipates receiving $1.46 million in CDBG Program funds over the five-year strategic plan period, and $348,110 in FY 2020-21 derived from annual entitlement grant funds, anticipated program income and unexpended prior year funds. These funds will be used to address priority needs identified in the Strategic Plan. The following tables summarize and describe the goals of the *2016-2020 Consolidated Plan* over the next five years, as well as the *2020-21 Annual Action Plan*.

In addition to the activities noted in the tables, during FY 2020-21, Planning and Grant Administration, Fair Housing activities and an update of the Consolidated Plan will be accomplished. The amount of funding allocated for this activity is $46,230 , which includes $20,000 to prepare the 2021-2025 Consolidated Plan. An outcome of this activity is to meet HUD-established planning and reporting, as well as affirmatively furthering fair housing within the community.

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Strategic Plan Goals Summary

Goal Name	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Affordable Rental Housing	Affordable Housing Non-Homeless Special Needs	City-wide	Affordable Rental Housing	CDBG: $25,000	Rental units rehabilitated: 5 Household Housing Unit
Affordable Owner Housing	Affordable Housing	City-wide	Affordable Owner Housing	CDBG: $1,000,000	Homeowner Housing Added: 5 Household Housing Unit Homeowner Housing Rehabilitated: 60 Household Housing Unit Direct Financial Assistance to Homebuyers: 15 Households Assisted
Neighborhood Improvement	Non-Housing Community Development	Low-moderate income neighborhoods	Neighborhood Improvement	CDBG: $275,000	Housing Code Enforcement/Foreclosed Property Care: 1,750 Household Housing Unit
Public Services	Homeless Non-Homeless Special Needs	City-wide	Public Services	CDBG: $150,000	Public service activities other than Low/Moderate Income Housing Benefit: 20,000 Persons Assisted
Non-Housing Community Development	Non-Housing Community Development	City-wide	Non-Housing Community Development	CDBG: $50,000	Other: 1 Other

Strategic Plan Goal Descriptions

1	**Goal Name**	Affordable Rental Housing
	Goal Description	Affordable Rental Housing: • Partner with non-profit housing developers with the pre-development or rehabilitation of housing to increase the supply of decent, affordable rental housing. • Partner with housing developers by providing tax abatements (Payments In Lieu of Taxes) in conjunction with federal and state financing to increase or preserve the supply of affordable rental housing. Funding provided, as resources permit, through the City of Portage General Fund.
2	**Goal Name**	Affordable Owner Housing
	Goal Description	Affordable Owner Housing: • Provide emergency repair grants to low-income home owners. • Provide housing rehabilitation loans to low-income home owners. • Assist low-income households with home buyer assistance to purchase homes in specified Portage neighborhoods, funded by the CDBG Program, and state resources as available. • Partner with non-profit developers to provide pre-development or rehabilitation assistance to provide affordable owner-occupied housing.
3	**Goal Name**	Neighborhood Improvement
	Goal Description	Neighborhood Improvement includes code administration and enforcement efforts within low-moderate income neighborhoods that aid in the prevention and elimination of blight.

Plan Goals table #1

4	**Goal Name**	Public Services
	Goal Description	Public Services to low-income households provided through local public services providers, funded through the CDBG Program and the City of Portage General Fund on an annual basis: • Homelessness prevention and rapid rehousing (including emergency shelter); • Emergency financial and food assistance; • Supportive services for special needs populations; and • Non-housing anti-poverty services/programs.
5	**Goal Name**	Non-Housing Community Development
	Goal Description	Non-Housing Community Development activities to include small-scale capital improvement projects such as sidewalk repair and/or neighborhood park improvements within low-moderate income neighborhoods. Non-Housing Community Development activities provide an area-wide benefit, compared to a direct person or housing unit benefit.

2020-21 Annual Action Plan Goals and Objectives

Goal Name	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Affordable Owner Housing	Affordable Housing	City-wide & Home Buyer Assistance Eligible Neighborhoods	Affordable Owner Housing	CDBG: $192,698	Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted
Neighborhood Improvement	Non-Housing Community Development	Low-moderate income neighborhoods	Neighborhood Improvement	CDBG: $64,366	Housing Code Enforcement/Fore-closed Property Care: 350 Household Housing Unit
Public Services	Homeless Non-Homeless Special Needs	City-wide	Public Services	CDBG: $44,816	Public service activities for Low/Moderate Income Housing Benefit: 4000 Households Assisted

Plan Goals table #2

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	PORTAGE	Department of Community Development
CDBG Administrator	Christopher Forth, Interim Director	Department of Community Development

Table 1 – Responsible Agencies

The lead agency for the administration of CDBG program is the City of Portage Department of Community Development. As the lead agency, the City is responsible for overseeing the development and implementation of the 2016-2020 Consolidated Plan, Annual Action Plans, Analysis of Impediments to Fair Housing, and Consolidated Annual Performance Evaluation Reports. Department of Community Development staff provides administrative and planning support for the use of the federal funds and acts as the primary staff support to the Human Services Board (HSB). The HSB is a nine-member board and one Youth Advisory Committee liaison that advise the City Council on matters regarding human services, public transportation, and the CDBG program. Board activities involving the CDBG program include review and recommendation of annual program budgets - specifically human/public services, appeals of Housing Assistance Programs Guidelines, and review of planning and reporting documents required by HUD. The Board also ensures citizen participation in all phases of the federal grant planning and allocation process.

Consolidated Plan Public Contact Information

City of Portage, Department of Community Development
Attention: Christopher Forth , AICP, Interim Director
7900 South Westnedge Avenue, Portage, MI 49002
Telephone: 269-329-4480; Fax: 269-329-4506
Email: forthc@portagemi.gov

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

As the lead agency, the City of Portage Department of Community Development coordinated the consultation required to complete 2020-21 Annual Action Plan and update of the Analysis of Impediments to Fair Housing. Department staff reached out to a wide network of community service and housing providers, government officials, business leaders, neighborhood representatives and residents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Many of the local housing providers, health and mental health agencies, and homeless service providers are members of the HUD-required Kalamazoo County Continuum of Care, which is facilitated by the Kalamazoo LISC Affordable Housing Partnership (later in 2020, CoC responsibilities will be transferred to the United Way). Coordination between these agencies and the city occurs primarily through interaction of Continuum of Care Teams: Allocations and Accountability Team, HMIS Data Users Group and the Systems of Care Team.

The City of Portage also specifically consulted with various public service and housing providers, including the Fair Housing Center of Southwest Michigan, to collect and analyze data in the Needs Assessment and Market Analysis sections of the Consolidated Plan, the 2020-21 Annual Action Plan and update to the Analysis of Impediments to Fair Housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Portage participates on the Kalamazoo LISC Affordable Housing Partnership (AHP) by serving on the Continuum of Care Allocations and Accountability Team. The AHP is the facilitator of the Kalamazoo County Continuum of Care (CoC), which addresses issues relating to homelessness and the planning for and provision of services ranging from emergency shelter to permanent supportive housing. The AHP is comprised of numerous public and private entities including: local units of government, housing and supportive service providers, public and private funders, private sector representatives, consumer representatives, and advocacy groups. In addition to AHP involvement, the city is represented on the Advisory Board of the Fair Housing Center of Southwest Michigan in support of fair housing services, including education, complaint investigation and enforcement. Such participation is intended to enhance institutional structures not only for the implementation of the City of Portage Consolidated Plan, but the planning efforts of other local units of governments and service providers.

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Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although the City of Portage is not an Emergency Solutions Grant (ESG) recipient, the CoC was consulted during the development of the Consolidated Plan. Priorities, strategies and objectives from the Ten-Year Plan to End Homelessness were considered in the development of the Consolidated Plan.

As noted above, the City of Portage is a member of the CoC's Allocation and Accountability Team that also works with the Data Team and Systems of Care Team. The city's participation on this team allows the city to communicate with other community organizations that work to end homelessness and to have direct input in the development of strategies and goals of the CoC.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

The city specifically notified the Kalamazoo LISC Affordable Housing Partnership (AHP) and the Fair Housing Center of Southwest Michigan regarding the draft *2020-21 Annual Action Plan*. As noted above, the AHP is the facilitator of the Kalamazoo County CoC and is comprised of numerous public and private entities including: local units of government, housing and supportive service providers, public and private funders, private sector representatives, consumer representatives, and advocacy groups. The Fair Housing Center of Southwest Michigan provides fair housing education, planning and enforcement services within the community. Finally, the city provided notice of the draft planning documents to the Kalamazoo County Community Action Agency and Public Housing Commission, and current human/public service grantees, which include the Portage Community Center, Catholic Charities, Goodwill Industries, Gryphon Place, Housing Resources, Lending Hands, Kalamazoo Literacy Council and the YWCA.

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Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Fair Housing Center of Southwest Michigan
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
2	**Agency/Group/Organization**	Kalamazoo LISC Affordable Housing Partnership (AHP)
	Agency/Group/Organization Type	Services - Housing Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
3	**Agency/Group/Organization**	Kalamazoo County Public Housing Commission
	Agency/Group/Organization Type	Services - Housing Other government - County
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
4	**Agency/Group/Organization**	Portage Community Center
	Agency/Group/Organization Type	Human Services

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	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
5	**Agency/Group/Organization**	Catholic Family Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.

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6	**Agency/Group/Organization**	Gryphon Place
	Agency/Group/Organization Type	Human Services -2-1-1 Services
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
7	**Agency/Group/Organization**	Housing Resources Inc.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.

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8	**Agency/Group/Organization**	Lending Hands
	Agency/Group/Organization Type	Services-Health and Human Services
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
9	**Agency/Group/Organization**	YWCA of Kalamazoo
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence and human trafficking
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Outreach involved a variety of methods to inform public and private agencies of the efforts to update the Annual Action Plan, including notification via e-mails or letters, advertising public hearings via publication in the local newspaper and on the city web site, as well as an article in the municipal newsletter, the PORTAGER. It is anticipated that the community outreach will result in increased public input.
10	**Agency/Group/Organization**	Kalamazoo County Health & Community Services - Older Adult Services
	Agency/Group/Organization Type	Health Agency Other government
	What section of the Plan was addressed by Consultation?	2020-21 Annual Action Plan

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Portage did not exclude an agency from the consultation process that would have otherwise been able to provide input on development of the Consolidated Plan and the 2020-21 Annual Action Plan.

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Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kalamazoo LISC Affordable Housing Partnership	The goal is to end homelessness by providing permanent/supportive housing.
City of Portage Comprehensive Plan	City of Portage	The goals concerning housing and human/public service needs are similar.

Table 3 – Other local / regional / federal planning efforts

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen Participation was a key component in the development of the *2020-21 Annual Action Plan.* The *2016-2020 Consolidated Plan* includes a Citizen Participation Plan that: summarizes outreach efforts to engage the public and provides a list of locations where information and copies of the plan can be obtained; explains the provision of technical assistance, if needed; and the process to submit complaints or grievances. As noted in the Citizen Participation Plan, public input is encouraged through timely public notices, public hearings and publication of information relating to proposed Community Development Block Grant activities. Notices and agendas are published and/or posted at least seven days before the date of all public meetings, as well as direct mailings to agencies and interested groups. All meetings are held at City Hall, which is centrally located in the community and accessible to all persons, including disabled persons. If special accommodations are necessary for participation of a physically disabled or non-English speaking person in the Consolidated Planning process, the city will provide the appropriate accommodations.

A minimum of two public hearings are held prior to the submission of the *2020-21 Annual Action Plan* to HUD to allow for comment on community development needs, housing priorities, as well as fair housing within Portage. The first public hearing was held on February 6, 2020 and provided an opportunity for citizens, community groups and/or agencies to comment on a draft housing and community development needs identified in the Consolidated Plan as well as fair housing issues in the community. Following this public hearing, a draft of the *2020-21 Annual Action Plan* was prepared. The 30-day public comment period began on March 1, 2020 and will conclude on April 2, 2020 when the Human Services Board will conduct a second public hearing on the draft *2020-21 Annual Action Plan*. The draft *Annual Action Plan* will be presented to City Council for review at the April _____, 2020 Budget Work Session.

On _____, the city received notice from HUD regarding the final entitlement grant amount ($_____ for FY 2020-21). Upon receipt of the formal notice, revisions to the Action Plan will be accomplished, and additional review during public meetings of the Human Services Board and City Council will occur prior to submittal of the plan to HUD for review and approval. Citizens are allowed to comment during all public hearings and public meetings, or are able to submit comments in writing before or during the public hearings and public meetings.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/ broad community	On January 16, 2020 the Human Services Board held a public meeting to hear presentations from applicants for human service funding from the CDBG Program and General Fund.	Comments from the Human Services Board and public are reflected in the Appendix.	No comments were not accepted.	https://www.portagemi.gov/180/Human-Services-Board
2	Public Hearing	Non-targeted/ broad community	On February 6, 2020 the Human Services Board held a public hearing to receive an overview of identified housing and community development needs within the Consolidated Plan, reviewed past grant performance and the schedule for preparing the Annual Action Plan.	Comments from the Human Services Board and public are reflected in the Appendix.	No comments were not accepted.	https://www.portagemi.gov/180/Human-Services-Board
4	Public Hearing	Non-targeted/ broad community	On April 2, 2020 the Human Services Board will hold a public hearing to receive comments on the draft Annual Action Plan.	Comments from the Human Services Board and public will be reflected in the Appendix.	Comments forthcoming	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/ broad community	On _____, City Council held a budget work session to review the draft Annual Action Plan.	Comments from the City Council and public will be reflected in the Appendix.	Comments forthcoming	
6	Public Meeting	Non-targeted/ broad community	On _____ the Human Services Board held a public meeting to review the revised Annual Action Plan based on the final entitlement grant.	Comments from the Human Services Board and public will be reflected in the Appendix.	Comments forthcoming	
7	Public Meeting	Non-targeted/ broad community	On _____, City Council held a public meeting to review the final Annual Action Plan.	Comments from the City Council and public will be reflected in the Appendix.	Comments forthcoming	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Portage anticipates receiving $1.46 million in CDBG Program funds over the five-year strategic plan period, derived from annual entitlement grant funds and anticipated program income. These funds will be used to address priority needs identified in the Strategic Plan. For FY 2020-21, the city has developed a budget of $348,110, which includes an entitlement grant amount of $223,110, plus anticipated program income during the fiscal year and prior year resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$223,110	$50,000	$75,000	$348,110	$12,000	CDBG Program funds will be used to address priority needs identified in the Strategic Plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to CDBG Program funds directly available to the City of Portage, additional funding from HUD and MSHDA is secured to address homelessness and provide permanent supportive housing through the Kalamazoo County Continuum of Care. In a typical year, approximately $1.6 million in McKinney-Vento Supportive Housing Program Funds are awarded by HUD and approximately $523,000 in Emergency Solutions Grant funds are awarded by MSHDA to non-profit agencies that serve Portage residents. As of November 2015, the Kalamazoo County Public Housing Commission also generates an additional $8-900,000 annually for temporary housing assistance, funding for which was garnered through a six-year county-wide millage. Renewal of this millage is expected in November 2020. Also, the City of Portage

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contributes .65% of the general fund budget to support local human public service agencies. Finally, direct recipients and sub-recipients of CDBG Program funding leverage federal funding with private and public funding to increase the impact of CDBG Program activities and assist in addressing priority needs within the community.

While there are no specific matching requirements for the CDBG Program, leveraging of private and public funds with CDBG Program funding will be tracked and reported annually through the Consolidated Annual Performance Evaluation Report (CAPER).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Portage generally does not intend to use publically owned land to address priority needs identified in the plan. As noted above, Non-Housing Community Development needs are primarily addressed through the city's Capital Improvement Program. However, there may be some limited use of CDBG Program funds for small-scale capital improvement projects such as sidewalk repairs and/or neighborhood park improvements within low-moderate income neighborhoods. In such cases, city owned public street right-of-way and parkland may be utilized concurrent with a CDBG Program funded activity.

Discussion

The anticipated resources noted above and efforts to leverage other private and public funding are estimated. The success of the Strategic Plan and Annual Action Plan accomplishments are largely dependent on actual funding received and available to the community.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Owner Housing	2016	2020	Affordable Housing		Affordable Owner Housing	CDBG: $192,698	Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted
2	Neighborhood Improvement	2016	2020	Non-Housing Community Development		Neighborhood Improvement	CDBG: $64,366	Housing Code Enforcement/Foreclosed Property Care: 350 Household Housing Unit
3	Public Services	2016	2020	Homeless Non-Homeless Special Needs		Public Services	CDBG: $44,816	Public service activities for Low/Moderate Income Housing Benefit: 4000 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

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1	**Goal Name**	Affordable Owner Housing
	Goal Description	Affordable Owner Housing efforts will include: • Owner-occupied Housing Rehabilitation Program: CDBG Program funds will be provided to assist low-income home owners with emergency repairs and housing rehabilitation improvements on a city-wide basis through grants, and zero or low-interest deferred loans. • Home Buyer Assistance Program: CDBG Program funds will be provided to assist low-income households with purchasing homes in eligible neighborhoods. No interest deferred loans will be provided to home buyers to cover up to 50% of the required down payment and closing costs. Up to $3,000 per household will be generally provided, while up to $5,000 per household will be provided for purchases of bank-owned foreclosed homes or previously renter-occupied homes.
2	**Goal Name**	Neighborhood Improvement
	Goal Description	Neighborhood Improvement efforts to include code administration and enforcement within low-moderate income neighborhoods that aid in the prevention and elimination of blight.
3	**Goal Name**	Public Services
	Goal Description	Public services will be provided to low-income households through a local public service agency, the Portage Community Center. Funding to be provided from the CDBG Program will assist low-income Portage residents with emergency assistance (food and financial assistance), transportation assistance and youth recreation scholarships. In addition to CDBG Program assistance, an additional $174,252 in General Fund monies will be awarded to 12 other local public service agencies that provide: homelessness prevention and rapid re-housing assistance; emergency shelter and transitional housing to families, unaccompanied youth and victims of domestic violence and/or sexual assault and/or human trafficking; a 24-hour public services information/referral service; literacy educational services, individual counselling and case management services, children's diapers, food, new athletic shoes for school aged children and a medical equipment loan program for persons with disabilities.

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Projects

AP-35 Projects – 91.220(d)

Introduction

The following specific CDBG Program projects are proposed for FY 2020-21.

Projects

#	Project Name
1	OWNER-OCCUPIED HOUSING REHABILITATION
2	DOWN PAYMENT ASSISTANCE - OWNER-OCCUPIED HOUSING
3	HUMAN/PUBLIC SERVICES-PORTAGE COMMUNITY CENTER
4	NEIGHBORHOOD IMPROVEMENT-CODE ADMINISTRATION & ENFORCEMENT
5	PLANNING/ADMINISTRATION

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects proposed are consistent with the priority needs and goals identified in the Strategic Plan.

AP-38 Project Summary

Project Summary Information

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1	**Project Name**	OWNER-OCCUPIED HOUSING REHABILITATION
	Target Area	Not applicable
	Goals Supported	Affordable Owner Housing
	Needs Addressed	Affordable Owner Housing
	Funding	CDBG: $182,698
	Description	Scattered site housing rehabilitation (deferred loans) and emergency repair (grants) activities within the City of Portage.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 12 projects will be completed during FY 2020-21.
	Location Description	Housing units to be assisted are scattered sites throughout the city. Actual project locations are based on applications received and approved.
	Planned Activities	Activities will include emergency repair grants to address housing conditions that pose an immediate threat to the health and safety of the occupants, whereas housing rehabilitation activities will be accomplished via no interest and low-interest deferred loans. Housing rehabilitation activities will include improvements to the exterior and interior of homes including roofing, doors, windows, siding, weatherization, plumbing, electrical and mechanical improvements, accessibility improvements and other repairs to address code deficiencies within owner-occupied housing units.
2	**Project Name**	DOWN PAYMENT ASSISTANCE - OWNER-OCCUPIED HOUSING
	Target Area	Not applicable
	Goals Supported	Affordable Owner Housing
	Needs Addressed	Affordable Owner Housing
	Funding	CDBG: $10,000
	Description	Homebuyer assistance (deferred loans) for purchase of owner-occupied housing in Portage neighborhoods, city-wide.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that three households will receive assistance during FY 2020-21.
	Location Description	Housing to be purchased are scattered sites throughout the city. Actual project locations are based on applications received and approved.
	Planned Activities	Low-income home buyers will be assisted with up to 50% of a required down payment and closing costs to purchase a home in Portage. Up to $3,000 will be provided per housing unit, whereas additional assistance of up to $5,000 will be provided to home buyers purchasing a bank-owned foreclosed home or a previously renter-occupied home.
3	**Project Name**	HUMAN/PUBLIC SERVICES-PORTAGE COMMUNITY CENTER
	Target Area	Not applicable
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $44,816
	Description	Human/public services including provision of emergency assistance, transportation assistance and youth recreation scholarships to low-income Portage households. Services provided by sub recipient Portage Community Center.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4,000 Portage residents will receive assistance during FY 2020-21.
	Location Description	Services will be provided by the Portage Community Center primarily located at 325 East Centre Avenue.
	Planned Activities	The Portage Community Center will provide Emergency Assistance (comprised of food, financial assistance and clothing), transportation assistance and youth recreation scholarships to low-income Portage households who are at risk and vulnerable.
4	**Project Name**	NEIGHBORHOOD IMPROVEMENT-CODE ADMINISTRATION & ENFORCEMENT
	Target Area	Low-moderate income upper quartile neighborhoods
	Goals Supported	Neighborhood Improvement
	Needs Addressed	Neighborhood Improvement

	Funding	CDBG: $64,366
	Description	Neighborhood Improvement - Code Administration and Enforcement within targeted low-moderate income Portage neighborhoods.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 350 community quality cases will be addressed during FY 2020-21.
	Location Description	Code Administration and Enforcement funded with CDBG Program funds will occur within upper quartile low-moderate income Portage neighborhoods.
	Planned Activities	Neighborhood Improvement - Code Administration and Enforcement activities include efforts to aid in the prevention and elimination of blight. Activities include responses to citizen complaints and proactive neighborhood monitoring to protect and improve neighborhood quality of life, including code compliance efforts relating to the Community Quality and Housing/Property Maintenance codes of the City of Portage.
5	**Project Name**	PLANNING/ADMINISTRATION
	Target Area	Not applicable
	Goals Supported	Not applicable
	Needs Addressed	Not applicable
	Funding	CDBG: $26,230 plus $20,000 for Consolidated Plan Update
	Description	CDBG Program Planning and Administration: FY 2020-21 Consolidated Annual Performance Evaluation Report, FY 2021-22 Annual Action Plan, semi-annual Labor Relations Report, annual Contract and Subcontractor Report, IDIS reporting, Environmental Review Record, participation on Kalamazoo County Continuum of Care, Fair Housing activities and preparation of the 2021-2025 Consolidated Plan.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Grant planning and administration does not provide a direct benefit to Portage residents. However, these activities are required to receive CDBG Program funds, and allow for 87% of grant funds to be used to benefit families and neighborhoods throughout the community.

	Location Description	Grant planning and administration activities are carried out at Portage City Hall, 7900 South Westnedge Avenue. Fair Housing activities are also carried out by the Fair Housing Center of Southwest Michigan, which is located at 405 West Michigan Avenue, Suite 6, Kalamazoo, Michigan.
	Planned Activities	Planning and grant administration activities to include the preparation of the FY 2020-21 Consolidated Annual Performance Evaluation Report, FY 2021-22 Annual Action Plan, semi-annual Labor Relations Report, annual Contract and Subcontractor Report, IDIS reporting, Environmental Review Record, participation on the Kalamazoo County Continuum of Care and Fair Housing activities. and preparation of the 2021-2025 Consolidated Plan.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Neighborhood Improvement efforts including code administration and enforcement will be directed within low-moderate income neighborhoods, as shown on Map 1. This targeting of funds equates to 18% of the FY 2020-21 budget. The Home Buyer Assistance Program was previously directed to upper quartile low-moderate income neighborhoods. However, during the review of the Analysis of Impediments to Fair Housing, it has been determined to provide home buyer assistance on a city-wide basis versus targeting assistance to upper quartile low-moderate income neighborhoods.

Owner-occupied housing improvement programs and human/public services will be offered on a city-wide basis to eligible low-income households.

Geographic Distribution

Target Area	Percentage of Funds
Code Administration and Enforcement – see Map 1	18%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Neighborhood improvement activities that have an area-wide benefit must be allocated to designated low-moderate income neighborhoods. Such efforts supplement and enhance housing assistance programs also offered through the CDBG Program, as well as capital improvement projects periodically funded with CDBG funds, but most frequently funded via the city's Capital Improvement Program.

Discussion

Efforts to target resources to achieve greater results through program implementation will be considered during the development of each Annual Action Plan over the five-year plan period.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

As noted in the Strategic Plan, the following strategies will be utilized to address affordable housing:

- Continue to participate on the Kalamazoo LISC Affordable Housing Partnership and other regional initiatives to address affordable housing issue throughout Kalamazoo County.
- Continue Home Buyer Assistance through the CDBG Housing Program to increase affordable home ownership opportunities for low-income households;
- Pursue opportunities to facilitate affordable rental housing by: 1) partnering with housing developers by providing CDBG Program funding and/or tax abatement/PILOTs through the city General Fund;
- Annually review development regulations, fees and other city code requirements that may create barriers to affordable and fair housing;
- Continue General Fund and CDBG Program funding to support the provision of public services to low income individuals.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	3
Total	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

In addition to the housing assistance programs funded through the CDBG Program, public service funding will be provided through both the CDBG Program and city General Fund to provide assistance to public service agencies that provide homelessness prevention, rapid rehousing and tenant based rental assistance.

AP-60 Public Housing – 91.220(h)

Introduction

As noted in the Strategic Plan, the City of Portage does not have a Public Housing Authority (PHA) and has no public housing units. Furthermore, Kalamazoo County does not have a PHA and therefore, the Michigan State Housing Development Authority (MSHDA) serves as the PHA for Kalamazoo County. In 2002, however, Kalamazoo County did create a Public Housing Commission (PHC) that has provided tenant based rental assistance within Kalamazoo County as resources were available. Since the passage of a six-year county-wide housing millage in November 2015, the Kalamazoo County Public Housing Commission generates approximately $8-900,000 annually for temporary tenant based rental housing assistance to homeless families with school-aged children.

Actions planned during the next year to address the needs to public housing

The City of Portage will continue to consult with MSHDA Housing Choice Voucher agents and the Kalamazoo County PHC on issues relevant to public housing and decent, affordable housing in general. In addition, the City of Portage will continue to actively participate on the Kalamazoo LISC Affordable Housing Partnership (AHP), which also facilitates the Kalamazoo County CoC.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

As noted above, city staff actively participate on the AHP, and efforts to promote awareness of the City of Portage Home Buyer Assistance program will be ongoing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

The City of Portage will seek opportunities to work with public housing residents, MSHDA and the Kalamazoo County Public Housing Commission to enhance affordable rental housing opportunities within the city.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

As noted in the Strategic Plan, the City of Portage actively participates in the CoC and its efforts to address homelessness in the community and the following actions are proposed to address homelessness in during FY 2020-21.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City of Portage staff will assist the CoC in the annual Point-in-time homeless count and will provide data regarding unsheltered homeless persons documented within the community. In addition, as noted in the Strategic Plan, city staff will continue to directly engage with homeless persons and provide information and referral through distribution of the Quick Reference Help Guide and other assistance in connecting people in need with emergency resources such as medical assistance, emergency shelter, and other assistance as determined appropriate. In addition, city staff will work collaboratively with the staff of the Public Housing Commission and Portage Public Schools to connect homeless families with school-aged children with temporary tenant based rental assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

As noted in the Strategic Plan, the City of Portage has endorsed the CoC Ten Year Plan to End Homelessness, and the key strategies of this plan. In this regard, CDBG Program and General Fund monies will be allocated towards homeless services, including emergency shelter, homelessness prevention and rapid re-housing for families, unaccompanied youth and victims of domestic violence and/or sexual assault. In addition to direct services to homeless persons, funding will also be provided to the Gryphon Place which is a portal to specialized support services related to homelessness prevention (such as the Eviction Diversion Program) and other services to assist persons in need.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As noted above, the city does not directly provide services through its CDBG Program for homelessness, but does provide both CDBG Program funds and General Fund monies to public service agencies that provide a variety of assistance to homeless persons. In addition, the city actively participates on the CoC, which engages in planning and implementation efforts to improve the outcomes of services provided to homeless persons in the community.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-

income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As noted above, the city does not directly provide services through its CDBG Program for homelessness, but does provide both CDBG Program funds and General Fund monies to public service agencies that provide a variety of assistance to homeless persons. In addition, the city actively participates on the CoC, which has developed policies and procedures intended to improve the outcome of persons discharged from various institutions and prevent further homelessness.

Discussion

Homelessness is a continuing priority need and the City of Portage will continue to allocate CDBG Program and General Fund resources towards addressing this issue and improving outcomes.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The following strategies will be undertaken during the plan period to address affordable housing:

- Continue to participate on the Kalamazoo LISC Affordable Housing Partnership and other regional initiatives to address affordable housing issue throughout Kalamazoo County.
- Continue Home Buyer Assistance through the CDBG Housing Program to increase affordable home ownership opportunities for low-income households;
- Pursue opportunities to facilitate affordable rental housing by: 1) partnering with housing developers by providing CDBG Program funding and/or tax abatement/PILOTs through the city General Fund;
- Annually review development regulations, fees and other city code requirements that may create barriers to affordable and fair housing;
- Continue General Fund and CDBG Program funding to support the provision of public services to low income individuals.

Discussion:

As noted in the Strategic Plan, affordable housing for low-income renters and owners within the city is a priority need and efforts to reduce barriers and increase access to affordable housing is an ongoing priority of the community.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The specific projects planned within the Annual Action Plan are intended to assist unserved needs within the community. In addition, the city will continue to serve on the Kalamazoo County CoC to improve the access to and delivery of services to persons in need.

Actions planned to foster and maintain affordable housing

As noted above, the city will assist low-income homeowners with housing maintenance and emergency repairs and offer home buyer assistance program within the community. In addition, partnerships with housing developers will be pursued on an annual basis to increase the supply and improve the condition of affordable rental housing.

Actions planned to reduce lead-based paint hazards

The city will continue educational efforts to inform residents of lead-based paint hazards in general. In particular, all CDBG Program housing assistance program participants will receive specific notice regarding lead-based paint hazards and all contractors will be required to adhere to lead-based paint safe work practices before, during and after all home improvement projects.

Actions planned to reduce the number of poverty-level families

As noted above, the city will allocate resources from the CDBG Program and General Fund to address the needs of residents and families living at or below poverty. Housing assistance programs, public services and tax exemptions and household tax relief are examples of actions to be taken by the City of Portage.

Actions planned to develop institutional structure

The City of Portage Department of Community Development will continue as the long-established lead agency with regard to planning and implementation of programs and activities noted in the Strategic Plan and Annual Action Plan. Efforts to strengthen gaps will be pursued as identified.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Portage will continue to actively serve on the Kalamazoo County CoC, work closely with public service and housing assistance agencies, as well as the Kalamazoo County Public Housing Commission and MSHDA.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	75,000
5. The amount of income from float-funded activities	0
Total Program Income:	**125,000**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	87%

In addition to the CDBG Program estimated entitlement grant amount of $223,110, it is anticipated that $50,000 in program income will be received during FY 2020-21. Furthermore, $75,000 in unexpended funds available at the end of FY 2019-2020 will also be allocated for expenditure on CDBG Program project during FY 2020-21 for a total budget of $348,110.

Attachments

Citizen Participation Comments

January 16, 2020 Human Services Board: Presentations by FY 20-21 Human Public Service Grant Applicants - Presentations were heard from representatives of each of the twelve grant applicants. Representatives provided background information on their respective agencies as well as furnished data regarding previous performance and anticipated benefits to Portage residents from programs for which funding is being requested. Board members were given the opportunity to ask questions of each applicant and several questions from Board members were addressed by applicants. The twelve agencies and representatives who presented information were: Catholic Charities – Kerry Williams; Gryphon Place – Brittany Hamann; Housing Resources – Jacob Beach; Kalamazoo Literacy Council – Michael Evans; Lending Hands – Lucinda Stinson; YWCA – Sheri Brockway; Portage Community Center – Chris Buckley; Twelve Baskets – William Steger; Kalamazoo Loaves and Fishes – Herb Boyer; First Day Shoe Fund – Andrea Macklin; Diapers & Etc. – Michelle Fakler; Community Healing Centers – Mike Pioch

February 6, 2020 Human Services Board: Public Hearing Community Development Block Grant Program - Henson moved and Kolodzieczyk supported motion to open public hearing. McCoy presented a summary of the Community Development Needs that will be utilized in developing the upcoming FY 20-21 CDBG Annual Action Plan. Included in the presentation was demographic information for residents of Portage regarding population, median income, homelessness, disabilities, cost and condition of housing and housing needs by race and ethnicity. Information regarding strategic planning to address these issues along with annual goals and prior year performance was also presented. Finally, a review of the process and timeline for preparation and submittal of the required CDBG Annual Action Plan was outlined. Several questions by Board members were answered by staff throughout the presentation regarding specific details of the information presented. No comments were received from the public prior to or during the public hearing. Hanfland moved and Henson supported a motion to close the public hearing. Motion passed 7-0.

March 5, 2020 Human Services Board:

April 2, 2020 Human Services Board: Public Hearing Community Development Block Grant Program -

Proof of Publication

STATE OF MICHIGAN)
County of Kalamazoo ss Dawn Suttorp

Being duly sworn deposes and say he/she is Principal Clerk of

THE KALAMAZOO GAZETTE
DAILY EDITION

a newspaper published and circulated in the County of Kalamazoo and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

January 16 A.D. 20 20

Sworn to and subscribed before me this 16th day of January 20 20

Janice M. DeGraaf
JANICE M. DEGRAAF
NOTARY PUBLIC, STATE OF MI
COUNTY OF KENT
MY COMMISSION EXPIRES Oct 3, 2020
ACTING IN COUNTY OF Kent

PORTAGE
A Natural Place to Move

NOTICE OF PUBLIC HEARING

The City of Portage will hold a public hearing on Thursday, February 6, 2020 at 6:30 p.m. in Conference Room #1, City Hall, 7900 South Westnedge Avenue, Portage, Michigan to receive comments on the Community Development Block Grant (CDBG) Program, community development needs, housing priorities and human/public services within the City of Portage. The city anticipates receiving approximately $213,000 in Federal CDBG funding in 2020-21, and an estimated $50,000 of program income. In addition, $75,000 in unexpended funds from prior program years will be utilized during FY 2020-21 for a total budget of $338,000.

All interested persons are encouraged to attend. Comments can be submitted in writing on or before February 6, 2020 to the City of Portage, Department of Community Development, or may be presented in person at the public hearing. Citizens desiring additional information should contact the City of Portage Department of Community Development, (269) 329-4477 for additional information.

Department of Community Development
Christopher Forth, Acting Director

January 16, 2020

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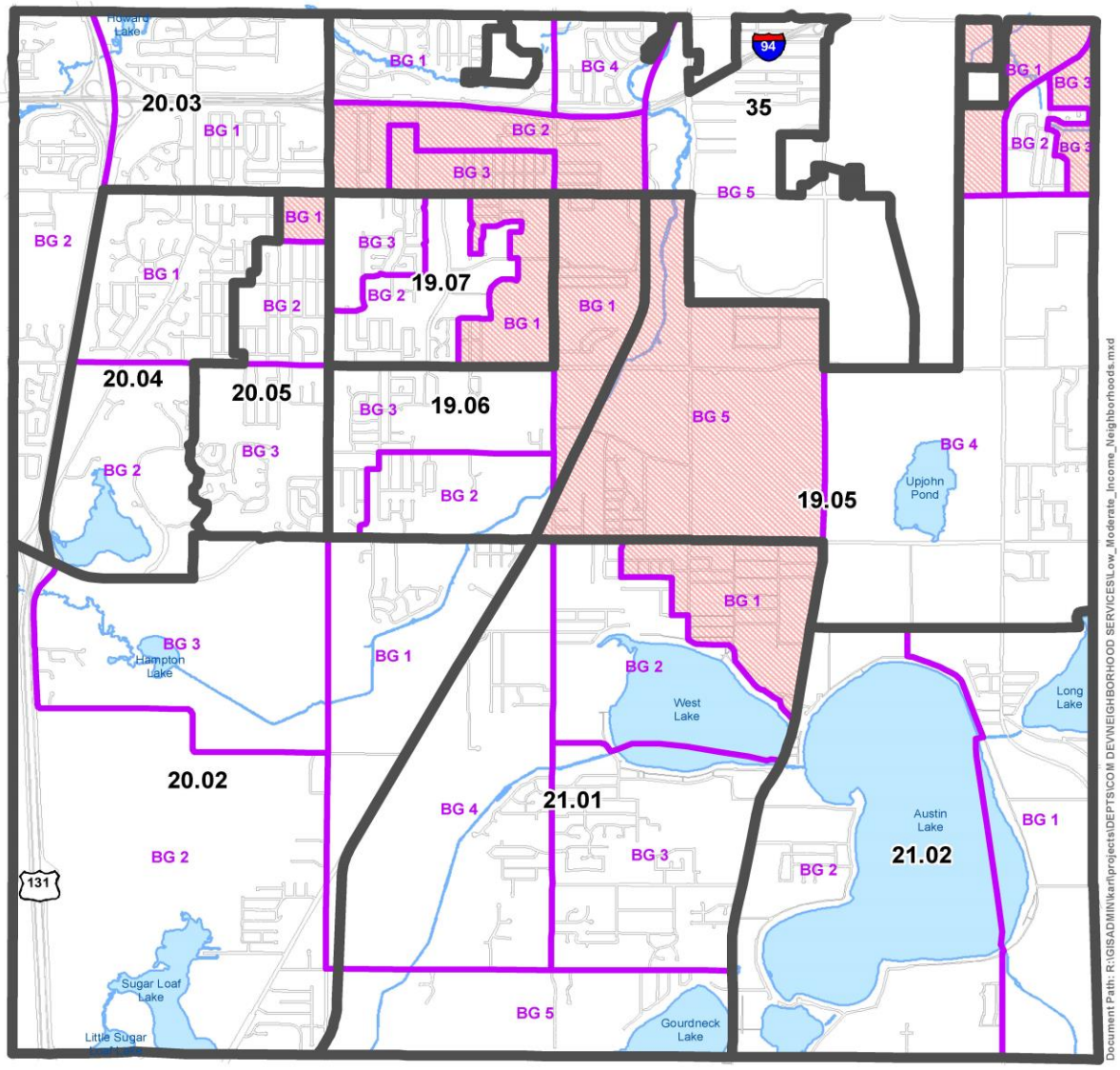
Grantee Unique Appendices

PORTAGE
A Natural Place to Move

Map #1

Low/Moderate Income Neighborhoods

Census Tract / Block Group Map *



***At least 43.6% of households are low to moderate income in shaded areas, based on 2006-2010 American Community Survey Data.**

- 2010 Census Tract boundary
- 2010 Census Block Group boundary
- Low/ moderate income areas

0 2,000 4,000 8,000 Feet

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☑ New	
☑ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
Completed by Grants.gov upon submission.	

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Portage, Michigan

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
38-6006266	095943411000

d. Address:

* Street1:	7900 South Westnedge Avenue
Street2:	
* City:	Portage
County/Parish:	Kalamazoo
* State:	Michigan
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	49002

e. Organizational Unit:

Department Name:	Division Name:
Community Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mr.	* First Name:	Chris
Middle Name:			
* Last Name:	Forth		
Suffix:	AICP		

Title: Community Development Interim Director

Organizational Affiliation:

* Telephone Number:	269-329-4474	Fax Number:	269-329-4506

* Email: forthc@portagemi.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government9017

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

14-218

* Title:

Community Development Block Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2020-2021 Annual Action Plan; 1) Owner-occupied Housing Rehabilitation; 2) Home Buyer Assistance Program; 3) Human Services; 4) Code Administration and Enforcement; 5) Grant Admin/Planing/Fair Housing

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant MI-006 * b. Program/Project MI-006

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 7/1/2020 * b. End Date: 6/30/202

18. Estimated Funding ($):

* a. Federal	223,110.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	75,000.00
* f. Program Income	50,000.00
* g. TOTAL	348,110.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on .
- [x] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [ ] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

- [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Joe

Middle Name:

* Last Name: LaMargo

Suffix:

* Title: City Manager

* Telephone Number: 329-329-4400 Fax Number: 269-329-4506

* Email: lamargoj@portagemi.gov

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.