



What is bidnet direct?

State and local government agencies throughout the State of Michigan, like the [City of Portage](#), utilize **bidnet direct** for distribution of solicitations - including documents and addendum, vendor management and award management. Many participating agencies also utilize the electronic bid submission option for vendors to submit responses directly online through the platform. In addition, our content team of researchers visits thousands of agency websites, newspapers, and other locations to aggregate open solicitations from non-participating agencies to alert registered vendors of matching opportunities.

How do I register on bidnet direct to receive the City of Portage’s business opportunities?

Registration on **bidnet direct** is done online. To receive notifications of matching City of Portage business opportunities, simply register [here](#).

What are the registration options?

There are 4 types of registration options.

When you register, you are registering for access to not only the City of Portage’s open solicitations, but also solicitations from hundreds of other participating agencies throughout Michigan.

Group, Statewide, and Federal options will provide you automated notifications of participating agency matching bids and, additionally, all statewide matching government bids and/or Federal Bids.

Free registration will allow you to access documents, respond to electronic bids and more; however, you will need to log in daily to ensure that you do not miss any business opportunities.

| Vendor Registration Options | FREE | GROUP <i>Over 200 Participating Agencies</i> \$108 annually | STATEWIDE <i>Group + 100's of Statewide Agencies</i> \$396 annually | FEDERAL <i>Group + Statewide Agencies + 1,000's of Federal Bids</i> \$516 annually |
|---|------|---|---|--|
| Access Bids from Purchasing Group Agencies | ✓ | ✓ | ✓ | ✓ |
| Receive matching bid & addenda notifications | X | ✓ | ✓ | ✓ |
| Filter bids through advanced search | X | ✓ | ✓ | ✓ |
| Access a dashboard of your bid history | X | ✓ | ✓ | ✓ |
| Receive expiring term contract opportunities | X | ✓ | ✓ | ✓ |
| Access more bids through the entire State | X | X | ✓ | ✓ |
| Filter statewide bids through advanced search | X | X | ✓ | ✓ |
| Receive notice of additional State & Local bids | X | X | ✓ | ✓ |
| Access Federal bids throughout the entire state | X | X | X | ✓ |
| Receive notice of additional Federal bids | X | X | X | ✓ |

What information do I need to register on bidnet direct?

Basic registration requires key contact information for your company's main user, such as company name, address, and phone number. Once you have completed the basic registration, you will receive an email to verify your account information. After your account is verified, you will be prompted to complete additional information, including NIGP Category code selections and any applicable Disadvantage Business Enterprise (DBE) or Small Business (SB) certification information. You can start the [registration process here](#).

Will I be able to download documents?

Yes, all registered vendors can download documents from the City of Portage along with other participating agency documents attached to matching solicitations.

I am having trouble registering or have a bidnet direct question, who can I contact for assistance?

bidnet direct's Vendor Support team is available M-F from 8 a.m. – 8 p.m. EST. You can contact us at (800) 835-4603, option 2 or support@bidnet.com.